

FRIS Projects

Step-by-step plan

We use the following step-by-step plan with regard to project management.

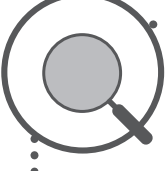
Step 1

- *Building survey by FRIS and/or a building contractor/installer/plumber/roofing contractor, etc.*
- *First rough estimate of the expected costs.*



Step 2

- *Selection of advisors in the field of installations, fire safety, etc.*
- *Selection of engineers, architects, constructor, etc.*
- *Evaluation and submission of estimates for approval.*
- *Commissioning the advisers/engineers etc. on your behalf, coordinating the design and advice.*
- *Assessing and submitting design and advice for approval.*



Step 3

- *Requesting at least three comparable quotations based on FRIS specification, the architect's design and/or consultant's report(s) and on-site surveys.*
- *Assessing and submitting for approval the various quotations accompanied by advice from FRIS.*
- *Coordinating the necessary permit applications.*



Step 4

- *Overall project preparation and completion.*
- *On your behalf, commissioning the implementing party(ies).*
- *Various on-site visits in connection with progress records and checks – together with you, the architect, the tenant(s), the contractors, etc.*
- *Informing tenants about the work.*
- *Supervising and coordinating the implementing parties.*
- *Monitoring progress/schedule and budget.*
- *Attending construction meetings.*
- *Performing various checks during the execution of the work.*
- *Making a photographic report of the situation before, during and after execution.*
- *Handling the necessary correspondence with the parties involved.*



Step 5

- *Delivery of the work.*
- *Assessing and checking any additional or reduced work.*
- *Checking, approval and administrative processing of invoices.*
- *Transferring the project data and taking care of the necessary warranty declaration(s), revision documentation, energy label, etc.*



The above list of activities is not exhaustive and can be adapted in consultation with you.